

## Checklist for Newly Admitted Students

### ☐ **Connect with your advisor and ask questions!**

The first step is to gather information and ask questions to determine if Northwestern is the right program for you. One of the best ways to do so is to meet with your advisor! No commitment to attend Northwestern is required. Please check your email for your advisor's offer to join a group or individual advising session in the coming days.

### ☐ **Set up your NetID**

This is step two because your NetID code will only be valid for a few days! Go to <http://www.northwestern.edu/login> and use your NetID and activation code to create a password. If your activation code expires, please reach out to us at [msedapply@northwestern.edu](mailto:msedapply@northwestern.edu) and we will generate a new one for you. These messages sometimes go to SPAM; let us know if you didn't receive yours!

***Ready to say YES?! We're excited to have you!***

### ☐ **Submit the Confirmation of Intent to Register Form**

If you decide to attend the MEd Program, please return the [Confirmation of Intention to Register Form](#); it may be returned electronically to [msedapply@northwestern.edu](mailto:msedapply@northwestern.edu).

### ☐ **Submit the non-refundable \$200 Tuition Deposit**

You may follow the instructions for this on our [Accepted Student Onboarding Page](#) (Scroll down to the section "Forms to complete and return to the MEd Program office if you decide to attend").

### ☐ **Set Up your Northwestern Email Account**

Go to <http://umail.northwestern.edu/activate> to create an @u.northwestern.edu email account. The email account will use the same password as your NetID. If you already have a Northwestern email account, you do not need to create a new one. All email notifications from central University systems will be sent to your @u.northwestern.edu email account.

***Once you complete these steps, we will be in contact with you about registration and other next steps for preparing for the program.***

*Not attending? Please let us know! Reach out to us at [msedapply@northwestern.edu](mailto:msedapply@northwestern.edu), and we will close your record.*